



Session Design

Nevada State Conservation Commission

Strategic Planning Work Session
November 2, 2009 - Fallon

Session Objective: Development of a strategic plan for the Nevada State Conservation Commission including strategic focus, goals, opportunities, benchmarks, timeline and actions.

Time	Duration	Activities	Outcomes & Notes
1:30 pm	10 minutes	Opening Comments, Self Introductions, Agenda & Session Objective <ul style="list-style-type: none">Name, organization.Review agenda and session objective.	<ul style="list-style-type: none">Ledgerwood reviews agenda and session objective.
1:40 pm	20 minutes	Function, Powers & Authorities, Current Mission Statement <ul style="list-style-type: none">Brief review & discussion of the function, powers, authorities, current mission statement of the SCC from Nevada State Law.Review current strategic plan.	<ul style="list-style-type: none">Quick reminder of SCC function, powers, authorities included in Nevada Conservation District Law.
2:00 pm	30 minutes	Greatest Accomplishment in 5 years <ul style="list-style-type: none">Individuals list their response to the focus question "The greatest accomplishment Nevada State Conservation Commission will have in the next 5 years?"	<ul style="list-style-type: none">Listing of greatest accomplishments for the Nevada State Conservation Commission.
2:30 pm	20 minutes	Criteria for Selecting Strategic Priorities <ul style="list-style-type: none">Individuals identify 2 or 3 important criteria for selecting a strategic priority for the SCC.Large group discussion and identification of criteria for selecting a strategic priority.	<ul style="list-style-type: none">Listing criteria for selecting a strategic priority.
2:50 pm	10 minutes	Break	
3:00 pm	50 minutes	Strategic Priorities <ul style="list-style-type: none">Group discussion of strategic priorities using the opening focus question responses on "accomplishments".Selection and prioritization of a few strategic priorities for SCC.	<ul style="list-style-type: none">Listing of SCC strategic priorities.

Board Works by Ledgerwood

rayledgerwood@msn.com or 208.301.4728

Tuesday, October 13, 2009

Time	Duration	Activities	Outcomes & Notes
3:50 pm	40 minutes	Measures of Success and Goals <ul style="list-style-type: none"> ▪ Small groups discuss and identify a measure of success for each strategic priority. ▪ Group discussion of the measures of success and development of measurable goals for each strategic priority. 	<ul style="list-style-type: none"> ▪ Listing of measures of success and goals for each strategic priority.
4:30 pm	60 minutes	Benchmarks & Timeline <ul style="list-style-type: none"> ▪ Teams of 3 develop 3 key benchmarks for each strategic priority. ▪ Display of benchmarks and timeline for each strategic priority. ▪ Discussion and list development of key benchmarks and timeline 	<ul style="list-style-type: none"> ▪ Listing of key benchmarks and timeline for each strategic priority.
5:30 pm		Work Session Adjourn	

Room Set-up

- Oversized room for 15 people in u-shape

Materials:

- Agenda, session design, & worksheets (Ray)
- Paper and pens

Breaks & Meals:

- Arranged by Conservation Commission

Equipment:

- Large screen
- AV table
- 1 flip chart with paper
- Multiple outlet extension cord (Ray)
- Projector for computer (Ray)
- Laptop computer (Ray)

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Facilitator – Ray Ledgerwood

Session Objective:

- Development of a strategic plan for the Nevada State Conservation Commission including strategic focus, goals, opportunities, benchmarks, timeline and actions.

Agenda

- Opening Comments, Self Introductions, Agenda, & Session Objective
- Function, Powers & Authorities of the SCC
- Greatest Accomplishment in 5 years
- Criteria for Selecting Strategic Priorities
- Strategic Priorities
- Measures of Success & Goals
- Benchmarks & Timeline
- Work Session Adjourn

Agenda

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